1. PROFESSOR TOOK ITEMS OFF RESERVE:

DATE: ___________ Circ initials: ___________

CIRCULATION:
1. Remove all item covers/folders and attach them to this slip.
2. Put on "deletions" pile in Reserve Processing Room.
3. Desensitize items before giving to prof.

Professor's Name: ________________________________

__________________________
Authorization Signature

2. COURSE INFORMATION

Circ initials: ___________

COURSE NUMBER: ________________________________
List Call #’s to be deleted: ________________________

__________________________
Authorization Signature