

RIT Community Service Club House Records

Acc. 2012:056

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Box 1:

Folder 1: Project summaries/ eval. Forms

- Blank forms from project summaries and evaluations

Folder 2: Letter Head

- Spring Quarter requirements sheet

- Blank letter head paper for CSCH and the Rochester Rotary Club

Folder 3: Inbox

- Project evaluations

- E-mail and calling list

- Mail from different organizations/ charity information

Folder 4: Miscellaneous Information

- Project lists

- Brochures/ charity information

Folder 5: 1998- 1999

- Phone list

- CSCH Minutes Agendas

- Newsletter

Folder 6: 1997- 1998

- CSCH Minutes and Agendas

- Thank you letters

- Flyers

Folder 7: 1996-1997

- Phone list

- Weekly newsletters/ minutes/ calendars

- Member surveys (blank and filled in)

- Policies

- letters of concern about losing CSCH lounge

Folder 8: 1995-1996

- Thank you letters

- member/ housing applications

- E board minutes/ club minutes / agendas

- meeting attendance records/ excuses

- Accounting forms

Folder 9: 1994-1995

- Calendars
- Retreat information
- letters to the CSCH
- housing information/ applications
- member evaluations
- minutes/ agendas

Folder 10: 1993-1994

- minutes/ agendas
- housing roster
- phone list

Folder 11: 1992-1993

- Phone/ mail list
- Housing roster
- Evaluations/ evaluation forms
- minutes/ agendas
- accounting formation
- Note for Bob

Folder 12: 1991- 1992

- Evaluations
- Housing roster
- minutes/ agendas
- mailing lists
- member applications
- Accounting information

Folder 13: 1990-1991

- Project forms
- minutes/ agendas
- letters to the club
- Housing roster/ housing applications
- calling list
- member applications/ evaluations

Folder 14: 1989-1990

- minutes/ agendas
- evaluations
- calling list
- project list
- housing roster

Folder 15: 1988-1989

- housing roster
- Thank you letter to CSCH
- member/ housing applications
- minutes

Folder 16: 1987-1988

- housing roster
- calling list
- member/ housing applications

Folder 17: 1986-1987

- housing rosters
- calling list
- housing/ member applications

Folder 18: 1985-1986

- housing/ membership applications

Folder 19: 1984-1985

- Goals
- housing/ membership application

Folder 20: 1983-1984

- attendance
- housing/ membership applications
- school year accomplishments

Folder 21: Alumni Stuff (purple marbled folder)

- Club pins
- Guest book
 - +names and addresses
- mailing lists

Box 2

Folder 1: white paper

- Buttons and Stamp pads
- Canvas
- CSCH painting

Folder 2: Purple and white marbled

- storybook festival fundraising information
- letters
- Notebook 1:** maroon Cambridge
- notes 1993
- **Notebook 2:** Blue Mead 120 Sheets
- Eboard notes 1997-1998
- Notebook 3:** Black Norcom 70 sheets
- eboard notes 1997
- Binder 1:** Black Slide Binder
- picture slides 1990-1991
- Binder 2:** Grey "Terry Chu" Binder
- House meeting minutes 1992-1993
- House meeting notes

-Board meeting notes

Box 3

Folder 1: Thank You Letters

-1991-1999 Thank you letters/cards from organizations to the CSCH

Folder 2: Misc

-Invitations

-internal CSCH letters

-Project proposal forms

Folder 3: Constitutions

-1996-1998 constitution and revised constitutions

Folder 4: PR posters

-Posters advertising the CSCH

-CSCH brochures

Folder 5: Past T-Shirt Designs

-different images for T-Shirts

-Flyer for a printing company

Folder 6: Perspective Members Letters

-member applications 1999

-rosters

Folder 7: Letterhead

-Project Evaluation Forms

-blank paper with CSCH letter head

Folder 8: Logos

-drawn logos for CSCH

Folder 9: Advertising

-Club day flyer

-Haunted House letter

-Web link

Folder 10: Mural Info

-Drawn images of mural

-proposal form

Folder 11: Transparencies

-Logo transparencies

Folder 12: SIHA (special Interest Housing Association)

-RA guidelines

-91 Ways to Recognize: Tips for RAs

-Special Interest Article/ Newsletter

-SIHA constitutions

-Contact list

-letters

Folder 13: Rotary Information

- letters
 - Camp Enterprise/ rotary brochures
 - Sunshine Summer Camp counselor fact sheet
 - constitution
 - article
 - Forms
- Folder 14: BCG (Baker/Colby/Gleason) Info.
- Constitution/ by-laws
 - Survey
 - Meeting minutes
- Folder 15: Bulletin Boards
- Decorations for the floor bulletin board
- Folder 16:CSCH in Print
- 1/15/99 Reporter with article on pg 20
 - 1/6/97 Report (could find the CSCH in this one)
 - Democrat and Chronicle 7/24/93 article
 - Reporter article photocopy (vol 74 no 9)
 - Special Interest Housing brochure
- Folder 17: PR Ideas
- Club list
 - PR notes
 - Letter to clubs
 - PR Tips article
 - Spring Festival 1997 packet
- Folder 18: Freshman packets originals
- info packet about how the CSCH works
 - college tips for freshman on various sheets
- Folder 19: account Record
- bank records
 - spending records
- Folder 20: Vendor Information
- table reservation forms
 - event registration forms
- Folder 21: No label
- Ticket sale agreement- snowball tickets
 - equipment rental agreement
 - camping receipt
 - letter about student guide
- Folder 22: Old Applications
- Applications from 1967-1999
- Folder 23: CSCH Symbols and Dollars
- print outs of 'money'

- print outs of logos
- Folder 24: CSCH Saying
 - quotes
- Folder 25: Green Folder says "\$779.28"
 - 1996 attendance records
 - budget information
- Folder 26: Resumes
 - member resumes
- Folder 27: Past Photos
 - Group and Halloween Event photos
 - one baby photo
- Folder 28: House Evaluations
 - House Property Evaluations
 - Member evaluations 1986-1998
- Folder 29: blank label
 - project list
 - 2 surveys
- Folder 30: No label
 - volunteer information for different organizations
- Folder 31: Al Sigl Center
 - MS walk brochure
 - Thank you letters
 - event flyers
- Folder 32: Center 4 Youth Services
 - Cystic fibrosis foundation asking for volunteers
 - bowl-a-thon flyers
 - center for youth asking for volunteers
 - center for youth brochure
- Folder 33: Voter Registration
 - The Family Place project sheets
- Folder 34: KATS (Kids Adjusting Through Support)
 - brochure
 - project sheet
 - articles
 - thank you letters and letters asking for volunteers
- Folder 35: Foodlink
 - Thank you letter
 - flyers
- Folder 36: Haunted Hayride
 - flyers
 - attendance list
 - Hillside voice newsletter

Folder 37: Life Span

- Thank you letters
- letter asking for volunteers
- information packet

Folder 38: Love Day

- Tour guide brochure

Folder 39: Habitat for Humanity

- brochures
- roster 1996
- fundraising ideas sheet
- Habitat for Humanity newsletters
- fact sheet
- thank you letter

Folder 40: blank

- empty

Folder 41: Ronald McDonald House

- thank you letters
- Heartbeats newsletter
- poster

Folder 42: Salvation Army

- Sojourner House letters and flyers
- Salvation army asking for volunteers

Folder 43: YMCA

- flyers

Folder 44: WXXI

- forms
- flyers
- letters

Folder 45: Heart Association

- brochures
- event letters
- invitations heart ball
- Heartlines newsletter

Box 4

Banner – red 4'x4' "Community Service Club" in white paint

Photo album 1992-1993

Loose scrapbook pages with photos 1994-1995

Photo album 1996-1997

Photo album 1997

Slide tray labeled FLA 1969

Box of loose slides

VHS labeled "CSCH News" 12/10/95

VHS tape labeled "Slide Show" 97-98

VHS video "CSCH photos on film"

Button CSCH "we do it voluntarily"