

RIT Institutional Policies and Procedures records

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Abstract

The Policies and Procedures collection is comprised of policy and procedure manuals made for faculty. The collection also houses specific documents on tenure policies. The bulk of the material is from the 1960s to the early 2000s.

Historical Note

This collection has material from the Mechanics Institute (1885-1944) to the mid-2000s. Starting as early as 1922, RIT has published Faculty Policy / Manuals for their new Faculty members to help acquaint them to the Institute. Materials specifically for tenure can be found in this collection, starting in the early 60s. The purpose of tenure at RIT was, “the establishment of a career teaching staff of demonstrated excellence... a grant of tenure will be a group of proven distinction.” (folder 2)

Box 1: Policies and Procedures 1922-1989

- **Folder 1:** Faculty Policy Book 1922-1934
- **Folder 2:** Tenure Policy Documents 1963-1973
- **Folder 3:** Faculty Manual and Procedure Policies c. 1969-1970
- **Folder 4:** Faculty Manual and Procedure Policies c. 1972-1974
- **Folder 5:** Faculty Manual and Procedure Policies c. 1973
- **Folder 6:** Faculty Manual and Procedure Policies c. 1975
- **Folder 7:** Faculty Policies and Procedures Manual 1978
- **Folder 8:** Dean’s Manual 1979
- **Folder 9:** Educational Policies and Procedures Manual 1982
- **Folder 10:** Policy on Tenure Draft Proposal 1982
- **Folder 11:** Seminar Series: Tenure and Advancement: How To Get It 1982
- **Folder 12:** Faculty Policies and Procedures Manual 1984

- **Folder 13:** Educational Policies and Procedures Manual 1985
- **Folder 14:** Faculty Policies and Procedures Manual 1986
- **Folder 15:** Faculty Policies and Procedures Manual 1988
- **Folder 16:** Educational Policies and Procedures Manual 1989

Box 2: Policies and Procedures 1990-2006

- **Folder 1:** Faculty Policies and Procedures Manual 1990
- **Folder 2:** Educational Policies and Procedures Manual 1991
- **Folder 3:** Faculty Policies and Procedures Manual 1992
- **Folder 4:** Educational Policies and Procedures Manual 1993
- **Folder 5:** Faculty Policies and Procedures Manual 1994
- **Folder 6:** Institute Polices and Procedure Manual 1997
- **Folder 7:** Institute Policies and Procedure Manual Updates 1998
- **Folder 8:** Institute Policies and Procedure Manual Updates 1999
- **Folder 9:** Institute Policies and Procedure Manual Updates 2000
- **Folder 10:** Institute Polices and Procedure Manual Update 2001
- **Folder 11:** Institute Policies and Procedure Manual 2002
- **Folder 12:** Institute Policies and Procedure Manual Update 2002
- **Folder 13:** Institute Policies and Procedure Manual 2006